

1. Meeting called to order at 1:19 PM by Mike Hoisington, President, followed by invocation, the Pledge Allegiance to the Flag, and a moment of silence.
 - Present: Mike Hoisington, Rick Eichler, Karen Eichler, Paul Fortier, Peter Donovan, Pat Lefebvre, Tom Joslin, John Schlemmer, Glenn Davis, Larry Benoit, Cliff Cray, John McCann, Kevin VanNorden, and Chris Roy
 - Absent: Corey Fecteau, Wayne Dunham, Jeremy Thibeault
2. Sergeant-At-Arms announcement of number of members present to vote. There were 23 voting members.
3. Voted to dispense with the reading of the last years' annual meeting minutes, and to accept as recorded. Glenn Davis made a motion to accept the minutes as written. Tom Joslin seconded. All in favor. None opposed. Motion carried.
4. Provident Insurance – Tom Green – the premium for this year will remain same as it has been for the past 5 years. The first 3 years were rocky with many claims and death benefits. In 2016 there were 2 major death claims, one in New Hampton and one in Lincoln. Tom Green and Mike Hoisington will be delivering a check to the Bomba family as this was considered a fire department activity. Tom explained it is a covered event. Provident pays even though workman's comp won't cover it and it probably won't be eligible for PSOB. There have been no complaints from claims, all is going well. Tom has been visiting departments with county reps to explain the benefits and how they work. Tom reminded everyone that the paperwork for departments need to include beneficiary forms updated on a regular basis, so benefits are paid to the right person in case of a LODD. If anyone wants Tom to visit let him know.
5. Introduction of board. The board introduced themselves to the members present.
6. NH Standards & Training Commission – Director Pendergast gave an update on the following:
 - Updates on Grant funding:
 - Mini pumper has been purchased and is in use at the Academy New sets of gear and new air packs are now in service. We have been awarded funding for a trauma manikin, a medium duty training ambulance and a state of the art, 15 lead cardiac monitor as well as a hydraulic stretcher for our mobile EMS training program. Ambulance mid-December.
 - For fire training programs, we have been awarded funding for 4 new thermal imaging cameras, 2 new commercial quality smoke generators, a new compressor and SCBA fill station as well as 5 new gas-fired training props, such as dumpster, car, vessel, etc.
 - Finally, we have been awarded \$400,000 to completely repair and upgrade our aircraft crash rescue training prop, which has been repaired and OOS several times over the last few years.

We will also be taking delivery of our new full size pumper in about mid-February. This was a capital purchase.

We have implemented several health and safety policies to be sure we are keeping our students and instructors safe as well as creating a culture of safety and wellness early in the training and careers of our newer firefighters.

- A quick report on student activity:
 - The last fiscal year, 7-1-15 through 6-30-16, we put 17,702 students through training courses, classes, seminars and online education resulting in 2,146 certifications. This is about a 20% increase in students and a 12% increase in certifications. I am very proud of Academy staff and instructors for their hard work to achieve these increases with NO increase to the budget.

- Year in review from EMS:
 - Developed the "EMS in the warm zone "awareness program which is through our online learning center. So far 1100 fire and EMS, and some law enforcement responders have taken this program. We are in the process of developing the operations level program. We are also working HSEM and GMU to distribute \$300,000 of grant funds to departments for purchasing warm zone EMS equipment at \$6000 per department.
 - ACS Trauma system review- conducted a comprehensive system evaluation resulting in several "Big Picture" recommendations. Overall, we get a lot done for a small state with little to no funding.
 - Finally, we will soon be implementing a new software package called DERMIS- Division Emergency Records Management System. This will allow greater availability of stored information to local Chiefs and Service Directors, as well as an improved process management platform for our databases.
7. Bureau Chief Nick Mercuri in attendance has no more to add.
 8. Chief Paul Parisi is in attendance from The Association of NH Fire Chiefs. He invited members to join his association. There is an associate membership for firefighters, dues are reasonable. Their website is NHAFC.org if anyone wants to find out what is going on.
 9. Treasurer's Report – Rick Eichler – passed out a financial report from August 1, 2015 to July 31, 2016. (insert report)Rick read the report. Chris Roy made a motion to accept the report as read. Seconded by Larry Benoit. No discussion. All in favor. Motion carried.
 10. County Representative's Reports:
 - Belknap County – Tom Joslin – Not much to say. There are two towns that don't belong that he has been trying to get to join.
 - Carroll County – Glenn Davis – his usual members are paid. Others are a challenge to get to join.
 - Cheshire County – Wayne Dunham - absent
 - Grafton County – Kevin VanNorden -reported it has been a tragic year for his county with Orford LODD, Lincoln losing Steve Bomba, who was also a friend if his. All usual departments have paid.
 - Hillsborough County – Corey Fecteau – not available due to damage at his home due to water damage at home. Nothing to report.
 - Merrimack County – Chris Roy- he reports he has been going to his departments. He has recently went to Loudon with Tom Green to answer questions on benefits. He is working with those not paid and getting the others to get them to join
 - Rockingham County – Clifton Cray – a few departments are forgetting to mail the checks- he will follow up with them.
 - Strafford County – Larry Benoit –3 departments not paid that are usually paid, not done. Sends letters to non-members and members to push the PSOB benefits and that beneficiary forms are checked and updated annually.
 - Sullivan County – John McCann – has 8 towns paid; 8 not paid and 2 departments that he will reach out to find out what is going on,
 - Second Vice – Peter Donovan going around Coos County. He states it seems we are struggling to get departments to join.
 - First Vice – Paul Fortier - he recently attended the Committee of Merit meeting. Paul explained the NHSFA has always been a supporter both financial and physically. He presented the Certificate of Appreciation to President Hoisington.
 11. Nomination of Officers
 - 1st Vice President – 2 year term – John McCann nominated Glenn Davis, seconded by Peter Donovan. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one

ballot in the name of Glenn Davis for 1st Vice President. Seconded by Tom Green seconded. No discussion all in favor. None opposed. Motion carried. Congratulations to Glenn.

- Paul Fortier was recognized for his years of service to NHSFA. Paul has been representing NHSFA for over 30 years; he served on NH Standards & Training Commission for 25 years and then on this association board. He has seen a lot of changes. The attendance has gone down a lot at this conference as well as many as other associations. He explained we are missing the boats when it comes to spirit and dedication. We will be safe, healthy, but new firefighters will never know where they came from. This is the oldest association in the state, but we need to look at how we do things differently. Paul challenged the board to look forward. We have embraced technology, we need to communicate with members.
- Sargeant-at-arms – 1 year term – John McCann nominated John Leonard as Sargeant-at-arms, seconded by Chris Roy. No other nominations were made. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one ballot in the name of John Leonard for Sargeant-at-arms. Glenn Davis seconded. No discussion. All in favor. None opposed. Motion carried.
- Public Relations Officer – 2 year term – Rick Eichler nominated Tom Green. Pat Lefebvre seconded. No other nominations. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one ballot in the name of Tom Green for Public Relations Officer. Seconded by Cliff Cray. All in favor. None opposed. Motion carried.
- Carroll County Representative – 3 year term – John McCann nominated John Schlemmer. John Schlemmer declined as he is not in the county. There were no other nominations. Letters will be sent out to members living in Carroll County.
- Coos County Representative – 3 year term – Peter Donovan nominated Pat Lefebvre to Coos County Representative. Seconded by Paul Fortier. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one ballot in the name of Pat Lefebvre for Coos County Representative. Seconded by Glenn Davis. All in favor. None opposed. Motion carried.
- Rockingham County Representative – 3 year term – Chris Roy nominated Cliff Cray. Seconded by Pat Lefebvre. No other nominations. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one ballot in the name of Cliff Cray for Rockingham County Representative. Seconded by Kevin VanNorden. All in favor. None opposed. Motion carried.
- Cheshire County Representative - vacant due to the resignation of Wayne Dunham. Glenn Davis nominated Robert Hebert of Troy Fire Department. Seconded by Tom Joslin. No other nominations. Chris Roy made a motion that all nominations cease and that the secretary be instructed to cast one ballot in the name of Robert Hebert for Cheshire County Representative. Seconded by Kevin VanNorden. All in favor. None opposed. Motion carried.

12. Old Business –

- Website – Tom Green – Tom reports that he updates on a weekly basis. He needs content, so he can put it on the website. He sends out emails out through constant contact. We are going to set up pay pal and merchant account for members to purchase bricks, coins and memberships. If any department has any activities pertinent to the fire department, let Tom know. Any department can get in touch with their rep to have events posted. He wants to add sponsors. He is looking for more advertisers, so any vendors can go on there. It can be good income to the association. Our site is safe and more secure than the cheaper web versions of websites.
- Burt Leonard - Mike Hoisington reported on last year's minutes that Burt was recognized and given a plaque before he passed away.

13. New Business -

- Paul Fortier made a motion that the board form a by-laws committee to look at the by-laws with an eye of change. There was a 3 day think tank a few years and we have dropped the ball on some things. We need to look at legislature we need to work more on that. Seconded by Chris Roy. We need to look at county representation, is that a thing of the pass and should we look at regions? Paul is challenging the executive board to make more progress. There were no questions or comments from the membership. We need to move in a forward direction. Glenn Davis agreed we need to change to get younger members involved. No further discussion. We will try to get the committee to be half

board members and half non-board members. They will work on the by-laws and bring changes back to the next year's annual meeting. All in favor. None opposed. Motion carried. Paul Fortier made a motion that the committee; the number to be determined by president, will consist of 50% of non-board members. Seconded by Chris Roy. Mike encourage county reps to get out into the county and find members who may be a good fit for this committee and get back to the association. Paul stated we need a workable size committee. All in favor. None opposed. This will be brought back to the annual meeting next year. Mike asked if there were any comments from the floor. Bud Chapman from Milan Fire Department offered to sit on the by-law committee. He was appointed by President Hoisington. The association is trying to come up with a plan that best serves the membership with the annual meeting and training.

- Tom Joslin said the next meeting is December 9. Any member is welcome to attend.
- Pat Lefebvre gave recognition to the Granite State Team; it was a very busy year. Tom Green said they have some very dedicated members and their dedication appreciated by all. Kevin Lasonde has been dedicated in the North Country and many other people have come out to give a hand. Tom explained that generally a funeral takes 4 days to plan. There are 4 members on this board that are on team, as well as Chief Chapman who is in the audience. Tom will pass this recognition onto Mark Klose.
- Chief thanked John Schlemmer for all his dedication and work for the board.

14. Meeting was adjourned at 2:23 PM. Chris Roy made a motion to adjourn. Seconded by Pat Lefebvre. All in favor. None opposed. Motion carried.